



**PACIFIC WEST ASSOCIATION OF REALTORS®**

**REQUEST FOR MEDIATION**

**(MEMBER TO MEMBER)**

As an alternate to arbitration, the Association has available mediation. Mediation is a dispute resolution process whereby a mediator works with you and the other parties to facilitate a mutually acceptable resolution of your dispute. In comparison to arbitration, mediation is usually less adversarial and less formal and the parties are more directly involved in the decision making process to resolve their dispute. As a general policy, the Association promotes mediation and strongly encourages you to consider using mediation. We have enclosed a copy of the Association’s mediation guidelines and procedures for your review.

While the Association promotes mediation, please be advised of the following. If you are the complainant in the dispute, you still need to file an arbitration complaint with the Association to preserve your right to arbitration. Also, mediation is a voluntary process and a mediation conference can only be scheduled for those parties that agree to mediation. If any party to your dispute does not agree to mediation, arbitration will be necessary to resolve the dispute as it pertains to you and those parties. Finally, if you are unable to reach a mutually acceptable resolution of the dispute through mediation, an arbitration hearing will have to be scheduled.

If you agree to use mediation, please provide the information requested below. If other parties agree to mediation, we will notify you and schedule a mediation conference as appropriate. Thank you

**Please describe your case here below**

**\*Use additional sheets (2<sup>nd</sup> page) if necessary\***

I agree to mediation in accordance with the Association's mediation guidelines and procedures with the following parties\*:

I will not be available for a mediation conference on the following date: \_\_\_\_\_

\_\_\_\_\_

1. _____ (Print/Type Name)  Office: _____  Phone: _____  Email: _____  _____ (Signature)	2 _____ (Print/Type Name)  Office: _____  Phone: _____  Email: _____  _____ (Signature)
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Please return to: PACIFIC WEST ASSOCIATION OF REALTORS®  
1601 E. Orangewood Ave. Anaheim, CA 92805

714-245-5500 Phone

Or E-mail To: Prostandards@pwr.net

**Additional sheet for your case**