



Pacific West Association of REALTORS®

IMPORTANT!

PLEASE READ BEFORE CONTINUING

Member Change / Transfer Form

This form is intended for an agent or broker–associate to transfer from one office to another within this Association and/or change personal information.

Requirements:

- New Broker & Office Location **needs** be an active member of PWR
- Transferring agent must have the same membership type as new broker
- Change Form **needs to** be signed by new broker
- If changing personal info, change form may be signed by member only.

Processing Time

Emailed, Faxed, Mailed, or Dropped Off change forms:

24 – 48 hours from time of receipt (business days). All changes are processed on a first come first served basis. This includes changes that are dropped off in person at the Association.

If any of the above items are missing or are not correct, this will hinder the processing time.

Membership Department
Pacific West Association of REALTORS®
1601 E. Orangewood Ave.
Anaheim CA 92805
www.pwr.net
p. 714.245.5500
f. 714.245.5599
e Membership@pwr.net



Pacific West Association of REALTORS®

Member Change/Transfer Form

Member Name & Number _____
(PLEASE PRINT NAME) (PRINT MEMBER #)

_____ Transfer member to another office

From _____
(PREVIOUS OFFICE NAME)

To _____
(NEW OFFICE NAME)

(STREET ADDRESS)

(CITY, STATE, ZIP)

Is this a New office to PWR? **Yes** (PHONE/FAX NUMBERS) **No** *(please circle one)*

_____ Please **DELETE** membership and MLS with Pacific West Association of REALTORS® for the above mentioned member.

Required Broker Signature _____
(NEW BROKER SIGNATURE)

Print Broker Name _____ **Date** _____

MEMBER CHANGES:

* _____ Change Home Address _____

* _____ Change Preferred Mailing Address to Home Office

* _____ Change Home Phone Number _____

* _____ Change Preferred Contact Phone Mobile _____ Home _____ Office

* _____ Change Home Fax Number _____

* _____ Change Email/Web Site Address _____

_____ Change First or Last Name **(Copy of DRE License reflecting name change is REQUIRED)**

From _____

To _____

_____ Other _____

Required Member Signature _____

Date _____

* Email completed form to membership@pwr.net.
1601 E. Orangewood Ave.
Anaheim CA 92805

Phone Number (714) 245-5500 FAX Number (714)245-5550 or (714) 245-5599